



Meeting: **POLICY REVIEW COMMITTEE**
Date: **TUESDAY 17 JANUARY 2017**
Time: **5.00 PM**
Venue: **COMMITTEE ROOM**
To: **Councillors J Deans (Chair), M Hobson (Vice Chair),
K Arthur, J Cattanach, D Hutchinson, R Packham
and Mrs J Shaw-Wright.**

Agenda

1. Apologies for absence

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Minutes

To confirm as a correct record the minutes of the meeting of the Policy Review Committee held on 15 November 2016 (pages 1 to 4 attached).

4. Chair's Address to the Policy Review Committee

5. Draft Revenue Budget and Capital Programme 2017/18 and Medium Term Financial Plan

To consider the draft Revenue Budget and Capital Programme 2017/18 and Medium Term Financial Plan.
(pages 5 to 39 attached).

6. Work Programme 2016/17

To consider the Work Programme 2016/17.
A copy of the Forward Plan is attached for information.
(pages 40 to 51 attached).

Gillian Marshall
Solicitor to the Council

Enquiries relating to this agenda, please contact Janine Jenkinson on:
Tel: 01757 292268 or email: jjenkinson@selby.gov.uk

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Minutes

Policy Review Committee

- Venue: Committee Room
- Date: Tuesday 15 November 2016
- Time: 5.00pm
- Present: Councillors J Deans (Chair), M Hobson (Vice Chair), K Arthur, J Cattanach, D Hutchinson, R Packham and Mrs J Shaw-Wright.
- Apologies for Absence: None.
- Officers Present: Chris Watson – Assistant Policy Officer, Gillian Marshall, Solicitor to the Council, and Janine Jenkinson - Democratic Services Officer.

14. DISCLOSURES OF INTEREST

There were no declarations of interest.

15. MINUTES

The Committee considered the minutes of the meeting held on 13 September 2016.

RESOLVED:

To approve the minutes of the Policy Review Committee held on 13 September 2016 for signature by the Chair.

16. CHAIR'S ADDRESS

There was no address from the Chair.

17. DRAFT CHARITABLE COLLECTIONS POLICY

The Assistant Policy Officer presented a report that set out the Council's draft Charitable Collection Policy.

Members were informed that charitable collections fell into two categories: Street Collections and House to House Collections. The Assistant Policy Officer explained that the Council currently had no charitable collections policy in place, as there was no legislative requirement; however it was considered best practice to implement a policy.

The Committee was invited to comment on the draft Policy as part of the consultation process.

With regard to point 2.2 of the report – 'The Policy Review Committee asked for a limit to be included', members requested that the word 'limit' be replaced with the word 'minimum'.

In relation to consultation responses, the Assistant Policy Officer reported that nine responses had been received from members of the public and no responses had been received from other consultees, including The Charity Commission, North Yorkshire Police, and Trading Standards. The Assistant Policy Officer agreed to follow up responses from the regulatory bodies.

With regard to point 5.10 of the report, it was suggested that the sentence beginning 'You can also submit a return..' be replaced with 'A return form can be submitted online at...'

A query was raised in relation to the use of the word 'excessive' in point 5.6 of the report. Members felt the word excessive was vague and was open to interpretation and therefore requested the wording be re-considered.

The Committee noted that street collectors would be asked to carry out collections in-line with the Council's Voluntary Code of Conduct and the Fundraising Regulator 'Code of Fundraising Practice'.

In response to a query about how members of the public would know if a house to house collection was being undertaken by a legitimate charity, the Assistant Policy Officer explained that the Council's website would list the permitted house to house collections by an organisation taking place in an area at any one time. Collections undertaken by a business rather than a charity would not be required to obtain a permit and therefore the Council was unable to control these collections.

RESOLVED:

To endorse the draft Charitable Collections Policy, subject to the comments outlined above being taken into consideration by the Executive.

18. TAXI LICENSING POLICY

The Solicitor to the Council presented a report that outlined a change to the requirements of the Taxi Licensing Policy and the options available to the Council.

Members were informed that the Taxi Licensing Policy approved by the Council's Executive in October 2015 required applicants for driver licenses to pass a specialist Driver and Vehicle Standards Agency (DVSA) test for taxi and private hire drivers. The Council had been informed that from January 2017, these tests would no longer be available. The Solicitor to the Council explained the options available to the Council as a result of the change and sought members' views and comments that would be subsequently used to inform the proposals presented to the Council's Executive.

The Committee was informed that there were three options for consideration:

- Option A: Cease the requirement for drivers to pass an additional level of driving test.
- Option B: Substitute one private provider for the DVSA in the policy.
- Option C: Allow drivers to provide a test certificate from one of a range of private providers on an approved list kept by the Council.

Officers had recommended Option C, as it allowed greater flexibility and choice for drivers whilst also ensuring that companies added to the approved list were providing a test of sufficient rigour.

The Solicitor to the Council explained that should Option C be approved, the following three providers could be appointed at this time, pending a full review of the options:

- Blue Lamp Trust
- Green Penny
- Elite Driver Training (Diamond)

Members were advised that Blue Lamp Trust and Green Penny were not DVSA accredited but their test was to DVSA standard. It was noted that Diamond was DVSA accredited.

The Committee was informed that currently there were four road safety charities/ driver representative bodies that had advanced driving tests whose content and delivery had been accredited by the DVSA Agency, these were:

- Institute of Advanced Motorists
- Driving Instructors Association
- AA Drive Teach
- ROSPA

Members were advised that if minded to endorse Option C, these companies could be included on the approved list of test providers.

RESOLVED:

- I. **To recommend to the Executive that the Taxi Licensing Policy be amended to reflect Option C as set out above.**

- II. **To recommend to the Executive that the following companies be included on the approved list of test providers:**
 - **Institute of Advanced Motorists**
 - **Driving Instructors Association**
 - **AA Drive Tech**
 - **ROSPA**
 - **Blue Lamp Trust**
 - **Green Penny**
 - **Elite Driver Training**

19. WORK PROGRAMME 2016/17

Members considered the Committee Work Programme 2016/17.

It was noted that the Committee had been due to receive an update regarding PLAN Selby, but that it had not yet been possible to arrange. Members requested that the Committee be provided with an update as soon as possible.

RESOLVED:

- I. **To note the Work Programme 2016/17.**

- II. **To request that a PLAN Selby update be provided to the Committee as soon as possible.**

The meeting closed at 5.33 p.m.

To: Policy Review Committee
Date: 17 January 2017
Author: Karen Iveson, Chief Finance Officer
Lead Officer: Karen Iveson, Chief Finance Officer

Title: Draft Revenue Budget and Capital Programme 2017/18 and Medium Term Financial Plan

Summary: The report allows the Policy Review Committee the opportunity to comment on the Executive Report E/16/30 - Draft Revenue Budget and Capital Programme 2017/18 and Medium Term Financial Plan.

Recommendation:

The Policy Review Committee provides comments on the Draft Budget, Capital Programme and Medium Term Financial Plan 2017/18.

Reasons for recommendation

- To enable the views of the Policy Review Committee to be considered by the Executive before the final budget proposals are submitted to full Council.
- Members ensure the contribution of scrutiny is effective in supporting service improvement and delivery against district wide and Council priorities.

1. Introduction and background

1.1 At the meeting held on 1 December 2016, the Executive discussed report E/16/30 and agreed to approve the draft budgets, bids and savings for public consultation and submit the proposals to the Policy Review Committee for comment.

2. The Report

2.1 The Policy Review Committee is asked to review the Executive report, set out in Appendix 1 and to provide comments before the Executive

finalise the budget proposals for submission to full Council on 21 February 2017.

- 2.2** The Executive report presented the draft revenue budget, capital programmes and Programme for Growth for 2017/18 to 2019/20. The 2017/18 budgets showed a forecasted deficit of £901k (before planned savings) on the General Fund and a £1.3m surplus on the HRA, required to fund the housing capital programme.
- 2.3** Over the next three years a total funding shortfall of £4.1m was forecast on the General Fund. The report identified a number of budget pressures and presented saving proposals to deal with the shortfall. However there is a real risk that the savings required will not be delivered in full and that the Council's reserves will be required to bridge the gap. £2.4m of reserves have been earmarked to support the revenue savings but such on-going use of reserves is not sustainable.
- 2.4** Whilst options for savings were presented as part of the draft budget a shortfall is likely and therefore further opportunities are invited as part of the budget consultation process.

3. Legal/Financial Controls and other Policy matters

3.1 Legal Issues

As set out in the Executive report E/16/30 attached as Appendix 1, of this report.

3.2 Financial Issues

As set out in the Executive report E/16/30 attached as Appendix 1, of this report.

4. Conclusion

Following comments from Policy Review Committee and public consultation responses, the Executive will consider the final budget proposals on 2 February 2017 and submit these to full Council for approval on 21 February 2017.

5. Background Documents

Appendices:

Appendix 1 – Executive Report E/16/30 (including supporting appendices)

Appendix 2 – Minutes of the Executive meeting held on 1 December 2016.

**Contact Officer: Karen Iveson
Chief Finance Officer
Selby District Council
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Selby District Council

REPORT

Reference: E/16/30

Item 5 - Public



To: The Executive
Date: 1 December 2016
Status: Key Decision
Report Published: 23 November 2016
Author: Karen Iveson, Chief Finance Officer
Executive Member: Councillor Cliff Lunn, Executive Lead Member for Finance and Resources
Lead Director: Karen Iveson, Chief Finance Officer

Title: Draft Revenue Budget and Capital Programme 2016/17 and Medium Term Financial Plan

Summary: This report presents the draft revenue budget, capital programmes and Programme for Growth for 2017/18 to 2019/20. The 2017/18 budgets show a forecasted deficit of £901k (before planned savings) on the General Fund and a £1.3m surplus on the HRA, which is required to fund the housing capital programme. Over the next 3 years a total funding shortfall of £4.1m is forecast on the General Fund. The report identifies a number of budget pressures and presents savings proposals for dealing with this shortfall. However there is a real risk that the savings required will not be delivered in full and that the Council's reserves will be required to bridge the gap. £2.4m of reserves has been earmarked for this purpose pending delivery of savings but the on-going use of reserves to support the revenue budget in this way, is not sustainable. Whilst options for savings are being presented as part of this draft budget a shortfall in savings is likely, therefore further opportunities for savings will be invited as part of the budget consultation process.

Recommendations:

It is recommended that:

- i. the draft budgets, bids and savings be approved for public consultation and submitted to Policy Review for comments;
- ii. options for additional savings are invited as part of the consultation.

Reasons for recommendation: To enable the views of the public and Policy Review Committee members to gathered through consultation.

1. Introduction and background

- 1.1 The Council approved its Medium Term Financial Strategy (MTFS) on 20 September 2016. The MTFS covers General Fund activities and provides the strategic financial framework for medium term financial planning and annual budget setting.
- 1.2 The Housing Revenue Account (HRA) and Housing Investment Programme (HIP) are covered by the Housing Business Plan (HBP). The current HBP was approved by Council on 24 February 2015 – a refresh is planned when the regulations flowing from the Planning and Housing Act have been issued.
- 1.3 The MTFS takes account of the Government's offer of a multi-year finance settlement for Local Government (now confirmed) which shows core funding reducing by £1m over the next 3 years (from £3.4m in 2016/17 to £2.4m in 2019/20) and a further reduction of £1m in New Homes Bonus. The MTFS recognises risk and uncertainty surrounding 100% business rates retention and on-going reductions to Government funding (Revenue Support Grant and New Homes Bonus) as the key issues for the Council's finances and confirms the Council's strategic approach to reducing its base net revenue budget in order to deliver services within its in-year resources; and investing 'one-off' or finite resources to stimulate local economic growth and achieve sustainable income through Council Tax and Business Rates growth.
- 1.4 The MTFS also confirms the Council's reserves strategy - fundamentally avoiding the use of balances to support the on-going revenue budget which is not sustainable in the long term. Instead it seeks to balance the set aside of sums to cover known commitments and financial risk, as well as earmarking resources to support delivery of the Council's Corporate Plan.

2. The Report

- 2.1 The draft revenue budgets for the 3 years from 2017/18 to 2019/20 are presented at **Appendix A** and the proposed capital programmes and Programme for Growth are shown at **Appendix B and C** respectively.

General Fund Revenue Budget

- 2.2 Taking the Council's overall service requirements together, and after appropriations to and from reserves, the estimated position for 2017/18 is:

	2017/18 £000's
Total Net Budget	11,607
Council Tax	(5,203)
RSG/NDR (per multi-year finance settlement)	(2,887)
New Homes Bonus (to be confirmed)	(2,150)
Special & Specific Grants	(204)
Collection Fund Surplus – Council Tax	(62)
Collection Fund Deficit – Business Rates (per MTFS)	(200)
Total Funding	(10,706)
Savings requirement	901

- 2.3 The draft budget includes provision for inflation where considered necessary and provision for a 1% pay award for the coming 3 years. Committed growth, (for example demand led pressures within our street scene contract) is also included where necessary along with proposals for discretionary growth. **Appendix D** identifies revenue and capital proposals for approval. The General Fund revenue budget includes contingencies totalling £300k.
- 2.4 The estimated deficit of £0.9m for 2017/18 and £1.6m for the following 2 years gives a **total funding shortfall of £4.1m over the 3 years to 2019/20**; and there remain a number assumptions and related risks within the budget.

Council Tax

- 2.5 The approved MTFs assumes a Council Tax increase of £5 for a Band D property for 2017/18. A £5 increase will take the Council average Band D charge from £165.22 to £170.22 – a rise of under 10p per week. This assumption is in line with that used by the Government in their assessment of the multi-year settlement offer.
- 2.6 The tax base for Council Tax setting purposes has been calculated at 30,568 which gives a Council Tax yield of £5.2m for 2017/18.

Savings

- 2.7 The MTFs emphasises the careful balance that is required between savings and investment in order to ensure the Council's finances remain sustainable. Delivering on-going efficiencies is a key part of the Council's 'Great Value' priority – being as efficient as possible and living within our means, whilst using the financial capacity created to generate long-term gains to improve outcomes for citizens. An approved efficiency plan is a requirement of the multi-year finance settlement.
- 2.8 Taking the proposals for Council Tax, growth, and reserve transfers and assumptions on Formula Grant the MTFs set targets for savings at circa £1m by 2017/18 and £1.7m by 2018/19 - the estimated deficit is slightly below this level but given the on-going risk and uncertainty to Local Government funding it is advisable to aim for at least these figures. A list of proposed new savings is presented at **Appendix E**.
- 2.9 The Council has made good progress against its savings target to date, but it is becoming increasingly difficult to achieve further savings from a reducing cost base. However, the focus on delivering planned savings must be maintained, given the importance of savings in achieving the Council's financial (and wider) objectives and to avoid the use of balances to support on-going spending which is unsustainable in the longer term. The Council's approach to savings covers three key strands:
- **Transforming** our business through the use of technology and flexible working to meet citizen and customer needs;
 - **Growing** our resources through charging for services and trading externally;
 - **Commissioning** from and with partners to achieve shared efficiencies and reduce the demand for public sector services.

- 2.10 A further important part of the Council's approach to balancing its revenue budget is the investment in economic growth to drive growth in Council Tax and Business Rates which in turn will reduce the gap between service costs and core funding.
- 2.11 A number of 'technical' savings are also proposed which involve the set-aside of one-off sums to reduce the on-going base budget – these include a £1.5m contribution to the Private Finance Initiative (PFI); £3.3m voluntary minimum revenue provision in relation to outstanding debt; and in-advance payments to the North Yorkshire Pension Fund to reduce employer contributions. Should these savings be approved, resources earmarked in the Special Projects and potentially the Pension Equalisation reserves would be redirected.
- 2.12 The General Fund savings listed at **Appendix E** total £1.6m, although at this stage, with the level of risk associated with the plan, it would be prudent to assume a lower level of achievement – 75% is suggested, which would leave a deficit of £661k still to be covered in 2017/18 (£2.2m over the 3 years). The MTFS provides £2.4m to support the revenue budget pending delivery of savings however with this level of deficit these funds would be almost fully depleted within the next 3 years. Failure to deliver the savings target would require the use of further reserves to balance the budget which would undermine the Council's long term financial resilience and therefore work to identify further savings to bridge the gap must continue – **further options will be invited as part of the draft budget consultation.**

Housing Revenue Account

- 2.13 The HRA budgets have been prepared using assumptions on rent rises based on the Government's formula. In 2017/18 the 1% reduction (part of the Government's 4 year plan) has been applied.
- 2.14 The estimated position HRA for 2017/18 is shown below which is around £200k short of the position estimated when the forecasts were updated in February 2016. The previous HRA savings action plan has been achieved and therefore a further £200k of savings will be sought – and options for the HRA are also list at **Appendix E.**

	2017/18 £000's
Total Net Budget	10,741
Less Dwelling Rents	(12,070)
(Surplus) / deficit transferred to Balances/MRR	(1,329)

- 2.15 A surplus position is anticipated for 2017/18 which will be required to meet the capital programme. Future surpluses will be transferred to the Major Repairs Reserve to either repay debt or spend on the future HRA capital programme, including new build projects. The HRA also includes a contingency of £75k.

General Fund Capital Programme

- 2.16 The General Fund capital programme includes previously approved projects as well as new growth – a summary of the growth proposals is shown at

Appendix D and the draft capital programme is attached at **Appendix B**.

- 2.17 There is limited room for additional revenue contributions to support the capital programme and therefore it is largely supported by capital receipts, external grants and earmarked reserves. The following table presents a summary of the proposed programme:

Programme	2017/18 £000's	2018/19 £000's	2019/20 £000's
Asset Management works	803	320	320
Grants & loans	522	377	377
ICT Replacement	697	332	33
Housing developments	1,250	1,250	
Total Programme	3,272	2,279	730
Funding			
Capital Receipts	175	30	30
Grants	347	347	347
Reserves	1,500	652	353
Borrowing	1,250	1,250	
Total Funding	3,272	2,279	730

- 2.18 Projects include enhancement of existing assets such as car parks (£900k over 3 years), Selby and District Housing Trust developments, Disabled Facilities Grants and ICT projects. The latter cover a range of replacement and new systems, hardware and infrastructure (including a replacement asset management system) – funding for ICT projects is covered by the ICT Replacement Reserve.

Housing Investment Programme

- 2.19 The Housing Investment Programme (HIP) includes a number of growth proposals to ensure our homes continue to meet the decency standard – these proposals are shown at **Appendix E** and the updated HIP is at **Appendix B**. The following is a summary of the draft programme:

Programme	2017/18 £000's	2018/19 £000's	2019/20 £000's
Electrical works	240	240	240
Central heating	545	545	545
Roof replacements		220	400
Damp works	220	220	220
Doors	130	120	120
Kitchens and bathrooms	170	160	160
Fencing & Gates	40	40	40
Pointing	300	300	300
New Build Programme	1,250	1,250	
Estate Enhancements	293	133	100
Other	406	235	325
Total Programme	3,594	3,463	2,450

Funding	2017/18 £000's	2018/19 £000's	2019/20 £000's
Major Repairs Reserve	2,184	2,213	2,450
HRA Balances	160		
Borrowing	1,250	1,250	
Major repairs reserve	3,594	3,463	2,450

Programme for Growth

- 2.20 The 'Programme for Growth' is the Council's strategic programme to support delivery of its Corporate Plan. The programme comprises a range of cross cutting projects designed to 'make Selby a great place'. The current Programme is under review and it is anticipated that funding will be rolled into the new Programme from 2017/18. For the purposes of planning, the MTFS indicated an initial sum of £10m would be made available over the next 3 years.
- 2.21 The programme is funded by New Homes Bonus (currently up to £880k p.a.), and business rates receipts from renewable energy facilities (potentially £5m p.a. subject to the outcome of 100% business rates retention). At this stage further economic development initiatives are anticipated but more detailed work on the proposals is needed, therefore it is proposed to allocate indicative funding pending development of project briefs. Outline proposals for a 2017/18 programme are set out at **Appendix C**, a summary of the programme shows:

Special Projects/Programme for Growth Reserve	2017/18 £000's
Balance brought forward (subject to spend in 2016/17)	8,978
NHB/Business Rates (per MTFS and not confirmed)	1,080
Total Resources	10,058
Estimated project spend	2,450
Balance available for allocation	7,608

- 2.22 The savings plan proposes that £4.8m of resources earmarked for the Programme are diverted towards on-going revenue savings, which would leave £2.8m of the above balance available for projects. However, with the potential for further business rates windfalls and New Homes Bonus and subject to the needs of the revenue budget, there is the potential for additional resources in the future. Future allocations to projects clearly will be subject to available resources at that time.

Reserves

- 2.23 The Council has a robust reserves strategy which is reviewed annually as part of the refresh of the MTFS. A forecast of reserve balances based on the MTFS assumptions and draft budget, is set out at **Appendix F**. As at 31 March 2017 reserves are forecast at:

Reserves	31 March 2017 £000's
General Fund	
Commitments	3,760
Growth and improvement	11,220
Risk	6,196
Total General Fund Reserves	21,176
HRA	
Balances	1,993
Major Repairs	4,447
Total HRA Reserves	6,440
Capital receipts (from asset sales)	3,560

- 2.24 Reserves to fund commitments are replenished by regular revenue contributions to ensure they remain sustainable. Of the £3.8m balance, £2.3m relates to the PFI – this plus a further £1.5m is estimated to be required over the remainder of the contract.
- 2.25 Reserves for growth and improvement include the £9m for the Programme for Growth (from New Homes Bonus and the Business Rates windfall) and £1.8m in S106 affordable housing commuted sums, which must be spent on affordable homes. Reserves to manage risk include £3m from Business Rates to support the revenue budget (per MTFS) and £1.6m General Working Balance.
- 2.26 The HRA reserves are General Balances and the Major Repairs Reserve (MRR) which are ring-fenced for the HRA. The overall estimated surplus of £1.3m on the HRA for 2017/18 will be transferred to the MRR. The HRA capital programme will require £2.2m from the MRR in 2017/18.
- 2.27 These earmarked reserves provide the financial capacity to fund the capital programmes and other irregular expenditure. Based on the proposals within this draft budget it is estimated that £7.4m will be required from reserves to fund growth bids and projects, with potentially a further £661k (paragraph 2.12) required to support the revenue budget (subject to savings delivery). Reserves contributions of £7m are forecast for the year, although further Business Rates windfalls are not expected to be confirmed until April 2017.

Budget Risk Assessment

- 2.28 As part of the annual budget process a risk assessment of the Council's major budgets is undertaken. The continuing uncertainty in the wider economy, cuts to public sector funding and the uncertainty within the funding regime, mean greater financial risk for the Council. Areas that are particularly high risk are central government funding, income generation and savings as well as demand led cost pressures – in services such as waste and recycling.
- 2.29 The Council's contingency budgets, earmarked reserves and general balances provide a buffer for these risks and are crucial to ensure sustained financial resilience and viability.

3. Legal/Financial Controls and other Policy matters

3.1 Legal Issues

3.1.1 None as a result of this report.

3.2 Financial Issues

3.2.1 As set out in the report.

4. Conclusions

- 4.1 The draft General Fund revenue budget for 2017/18 assumes a Council Tax rise of £5 for a Band D property and requires savings and/or reserve contributions to balance a £901k deficit in 2017/18 and a £1.6m deficit in 2018/19 and 2019/20 – a total of £4.1m over the next 3 years.
- 4.2 The budget provides for a capital programme to meet General Fund and HRA needs and also includes a Programme of Growth to support the Council's new Corporate Plan – delivering economic growth and generating sustainable income for the Council as core government funding reduces.
- 4.3 A General Fund savings target of circa £1.7m has been set, to balance the budget over the next 3 years given our assumptions on central Government funding and savings of £200k are forecast for the HRA. The pace of savings is expected to be such that support from reserves will be required to balance the revenue budget in the shorter term. The MTFs includes £2.4m in the Business Rates Equalisation Reserve to provide this support.
- 4.4 Options for savings are presented for consideration but at this stage a gap between anticipated funding and costs remains and therefore further options for savings will be invited as part of the budget consultation.

Contact Details:

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Appendices:

- A – Revenue estimates
- B - Capital programmes
- C - Programme for Growth
- D - Growth bids
- E - Savings
- F - Reserves

GENERAL FUND SUMMARY 2017/18 - 2019/20

	2017/18 Original £	2018/19 Original £	2019/20 Original £	Comments
Leadership & Extended Leadership Team	895,510	903,942	912,459	
Operational Services	3,681,470	3,548,021	3,601,791	
Business Development & Improvement	1,137,590	1,128,367	1,019,126	
Commissioning, Contracts & Procurement	3,747,510	4,010,738	4,036,918	
Community, Partnerships & Customers	165,000	101,680	66,680	
Strategic Planning, Policy & Economic Development	379,270	282,733	237,285	
Finance Services	2,471,130	2,520,690	2,571,390	
Legal & Democratic	659,140	663,479	670,397	
Service Budgets	13,136,620	13,159,649	13,116,045	
CEC Charged to HRA	(2,561,240)	(2,581,751)	(2,633,387)	
Recharge to HRA for Capital Programme Delivery	(136,977)	(138,347)	(139,730)	
Net Service Budget	10,438,403	10,439,551	10,342,928	
Net Service Budget after planned savings	10,438,403	10,439,551	10,342,928	
Investment Income	(100,000)	(130,000)	(140,000)	
External Interest	90,575	75,200	75,200	
Parish CTS Grant	77,000	70,000		Grant ceases from 19/20
Capital A/c Adjustment MRP Charge	378,037	379,232	380,609	
Capital A/c Adjustment DFG & Conservation Grants	(155,000)			Reversal of net capital costs - grant increased from 2018/19 bringing net cost to nil
Capital A/c Adjustment Capital Chgs	(758,680)	(740,330)	(685,000)	
Approved Growth bids/Projects:				
Asset Management	2,940	19,700	152,000	
ICT Projects	192,500	32,500	150,000	
2017/18 Budget New Growth Bids (not yet approved)				
Revenue	90,224	14,664	14,664	
Asset Management Projects	475,000	300,000	300,000	
ICT Projects	377,628	107,500		
Local Plan	221,550			
District Election			136,000	
Discretionary Rate Relief	100,000			
Contingencies	300,000	300,000	300,000	
Net Budget before contribution to/(from) Reserves*	11,730,177	10,868,017	11,026,401	
Contribution To Reserves				
Asset Management	182,270	182,570	182,570	Additional £30k added to support investment in car parks
ICT	141,000	141,000	141,000	
PFI	344,794	349,163	352,269	Saving from Interest rate reduction approx. £50k
Pension Equalisation Reserve	191,593	191,593	191,593	Adjusted for Pension TV
District Election	34,000	34,000	34,000	
Special Projects (Programme for Growth)	1,080,000	1,280,000	1,480,000	
Local Plan	50,000	50,000	50,000	
Contribution From Reserves				
NYCC Collaboration Reserve	(50,000)			
Asset Management	(477,940)	(319,700)	(452,000)	
ICT	(601,588)	(171,775)	(150,000)	
PFI	(410,230)	(418,430)	(427,000)	
Discretionary Rate Relief Fund	(100,000)			
Business Development	(83,380)	(84,214)		
District Election			(136,000)	
Local Plan	(221,550)			
Special Projects / Programme for Growth	(201,500)	(89,500)		
Business Rates Equalisation				£2.4m earmarked to support savings plan
Contingency	-	-	-	
NET REVENUE BUDGET	11,607,646	12,012,725	12,292,833	Target for 17/18 is £10.5m
Grant RSG	(592,672)	(265,213)	-	
NNDR	(2,294,452)	(2,362,140)	(2,438,000)	Excludes Drax renewables per MTFS £184k estimated beyond MTFS from 17/18 - awaiting outcome of consultation additional and therefore at risk
New Homes Bonus	(2,150,000)	(1,705,000)	(1,735,000)	
Special and Specific Grants*	(203,789)	(167,386)	(192,000)	
Amount to be met from Council Tax	6,366,733	7,512,986	7,927,833	
Council Tax Requirement				
Council Tax to be Levied	(5,203,251)	(5,409,651)	(5,619,658)	
Council Tax Collection Fund Deficit/(Surplus)	(62,000)	(65,000)	(70,000)	
Business Rates Collection Fund Deficit/(Surplus)	(200,000)	(400,000)	(600,000)	Excludes Drax renewables per MTFS
Shortfall / (surplus)	901,482	1,638,334	1,638,174	Savings requirement
C Tax Base	30,568	30,873	31,182	
Council Tax Rate	170.22	175.22	180.22	

HOUSING REVENUE ACCOUNT SUMMARY 2017/18 to 2019/20

	2017/18 Original £	2018/19 Original £	2019/20 Original £	Comments
Operational Services	2,988,750	2,995,760	3,002,890	All salary costs removed, only inflation increases reflected.
Commissioning, Contracts & Procurement	101,010	103,440	105,920	Increase in grounds maintenance contract
Service Budgets	3,089,760	3,099,200	3,108,810	
CEC Recharges from GF	2,694,890	2,716,738	2,769,723	All HRA salaries plus new posts funded from capital savings
Net Service Budget	5,784,650	5,815,938	5,878,533	
Contingency	75,000	75,000	75,000	To support housing development costs / properties out of management
Debt Management Expenses	6,000	6,000	6,000	Support TM costs, part of NYCC contract
Investment Income	(25,000)	(32,500)	(35,000)	Based on MTFS assumptions
HRA Debt - Payment of Interest	2,637,930	2,637,930	2,637,930	Assumes additional borrowing (£5m) will be taken, reduces in 2020/21.
Provision for Bad & Doubtful Debts	123,140	121,610	120,000	1% of gross rent, universal credit may impact on future assumptions
Pension - Past Service Costs	216,810	225,720	234,960	Based on latest NYCC schedule
Net Budget before contribution to/(from) Reserves	8,818,530	8,849,698	8,917,423	
Contribution To Reserves				
Comp Development Cont	50,000	50,000	50,000	Contribution to ICT Reserve
Major Repairs Reserve				
Reversal of Depreciation Charges	(1,296,640)	(1,296,640)	(1,296,640)	Included in service budgets
MRA re dwellings dep'n equivalent	1,296,640	1,296,640	1,296,640	Proxy revenue contribution to MRR, equal to depreciation.
Previously Approved Revenue Contribution to Capital Program	613,360	773,360	543,360	Additional amount of revenue required to cover current capital programme.
HRA Debt - Voluntary MRP	1,260,000	1,260,000	1,260,000	Provision to repay self financing debt
NET REVENUE BUDGET	10,741,890	10,933,058	10,770,783	
Dwelling Rents	(12,070,000)	(11,920,000)	(11,760,000)	1% Rent reduction for 4 years commencing 2016/17, unknown as yet what will happen for 2020/21
Shortfall / (surplus)	(1,328,110)	(986,942)	(989,217)	To MRR to maintain stock & support future development.
Contribution To/ (From) HRA Reserves (MRR)	1,328,110	986,942	989,217	Transfer to MRR to meet demands of capital programme and new build

2016/17 – 2019/20 GENERAL FUND CAPITAL PROGRAMME

PROJECTS	Approved Programme 2016/17 £	Estimated Programme 2017/18 £	Estimated Programme 2018/19 £	Estimated Programme 2019/20 £
Asset Management Plan Leisure Centres & Park	43,000	2,940	19,700	20,080
Denison Road Changing Rooms		30,000		
Road Adoption - Industrial Units Sherburn	13,660			
Hurricane Close & Swordfish Way Road Adoption		325,000		
Enhancement of Car Parks		300,000	300,000	300,000
Selby Park Wall		45,000		
Industrial Unit Maintenance		47,000		
Bus Station Shelters		53,000		
Replacement Car Park Ticket Machines	52,000			
Collapsed Culvert - Portholme Road	356,670			
Edgerton Lodge Refurbishment		TBC		
Housing Development (Loans to SDHT)	2,243,360	1,250,000	1,250,000	
Grants				
Disabled Facilities Grants	358,870	491,958	346,958	346,958
Repair Assistance Loans	30,000	30,000	30,000	30,000
ICT Hardware & Systems Within ICT Strategy				
Implementation & Infrastructure Costs	518,755	679,170	278,500	15,000
Desktop Replacement Programme	17,500	17,500	53,500	17,500
CRM & Website				
Mobile Working Solution	249,800			
TOTAL	3,883,615	3,271,568	2,278,658	729,538
SUMMARY OF FUNDING				
Capital Receipts	233,870	175,000	30,000	30,000
Grants & Contributions	155,000	346,958	346,958	346,958
Reserves	1,251,385	1,499,610	651,700	352,580
Borrowing	2,243,360	1,250,000	1,250,000	0
TOTAL	3,883,615	3,271,568	2,278,658	729,538

2016/17 – 2019/20 HOUSING REVENUE ACCOUNT CAPITAL PROGRAMME

PROJECTS	Approved Programme 2016/17 £	Estimated Programme 2017/18 £	Estimated Programme 2018/19 £	Estimated Programme 2019/20 £
PROJECTS				
<u>Current Projects</u>				
Electrical Rewires	240,000	240,000	240,000	240,000
Central Heating - Gas	502,500	470,000	470,000	470,000
Central Heating - Solid Fuel	75,000	75,000	75,000	75,000
Roof Replacements	532,650		220,000	400,000
Damp Surveys & Works	230,000	220,000	220,000	220,000
Door & Window Replacements	140,000	130,000	120,000	120,000
Kitchen Replacements	237,000	140,000	130,000	130,000
Pre Paint & Cyclical Repairs	150,000	160,000	160,000	160,000
Void Property Repairs	60,000	65,000	65,000	65,000
Asbestos Condition Survey	30,000	30,000		
Fencing & Gates	40,000	40,000	40,000	40,000
Bathroom Replacements	205,530	30,000	30,000	30,000
Pointing Works	566,840	300,000	300,000	300,000
<u>New Projects</u>				
Fire Alarm System at St Wilfrids Court	25,000			
Laurie Backhouse Court Refurbishment	192,890	28,000		
Environmental Improvement Plan	185,000	160,000		
Garage Sites	50,000	20,000	10,000	
Ousegate Fire Alarm System	15,000			
Byram Park Road Demolition	88,490			
Footpath Repairs		30,000		
Estate Enhancements		133,000	133,000	100,000
Ousegate Refurbishment		60,000		
St Wilfrids Court Refurbishment				100,000
St Wilfrids Court Lifeline Equipment & Door Entry		13,000		
New Build - Phase 1 15 Bungalows	1,937,900			
New Build Projects	1,289,340	1,250,000	1,250,000	
TOTAL	6,793,140	3,594,000	3,463,000	2,450,000

SUMMARY OF FUNDING

Revenue Contributions	2,038,310	887,360	916,350	1,153,360
Major Repairs Reserve	1,254,100	1,296,640	1,296,650	1,296,640
HRA Balances	273,490	160,000		
Borrowing	2,800,000	1,250,000	1,250,000	
Capital Receipts	76,120			
S.106 Commuted Sums - affordable housing subsidy	351,120			
TOTAL	6,793,140	3,594,000	3,463,000	2,450,000

Programme for Growth 3 - Indicative Programme

Project Theme	Project	Indicative Funding 2017/18 £000's	Comments
Towns regeneration	Completing the Towns Masterplanning to set long term visions and identify improvements needed, with Action	150	Projects flowing from the action plans will be subject to individual business case.
Tourism and culture	Develop a Visitor Strategy, Action Plan and an Events Programme to support key events including the Tour de Yorkshire	270	Projects flowing from the action plans will be subject to individual business case. £120k has already been allocated to the TdY for 2017.
Housing	" Stepping-up housing delivery " - strategic review	50	This review would set the strategic direction and facilitate delivery of a wider housing delivery programme including (but not limited to) direct delivery by SDC (and/or an alternative delivery vehicle) using funding from s106 commuted sums, capital receipts, HCA funding and potentially borrowing.
	Olympia Park - to carry out essential work (ground conditions/delivery models/viability etc) to support a public sector delivery role	200	This budget would enable SDC to work in partnership with NYCC and HCA to deliver public sector proposal for housing and employment on Olympia Park - linked to the project above and subject to the ultimate business case, a proposal for the Council to invest in the project may be developed.
Infrastructure	Strategic sites masterplanning e.g. Kellingley, Gascoigne Wood, Eggborough, Sherburn Enterprise Park, Selby Station etc	250	Potential projects flowing from the masterplanning will be subject to individual business case and may involve some direct delivery by the Council and/or facilitating delivery by or in partnership with others.
	Access to employment	100	To pilot a scheme to connect people to work opportunities with potential for this to be targeted towards our most deprived wards.

Project Theme	Project	Indicative Funding 2017/18 £000's	Comments
	Green energy - planning application and grid connection for a land based scheme at Burn Airfield	50	This builds on the feasibility work done by APSE Energy and would involve securing the grid connection for a scheme on Burn Airfield to enable project to be 'oven ready' when grid parity is
Business	Growing enterprise & SME growth advisor	50	Continuation of existing project.
	Church Fenton Studios enabling	300	Expansion into major film production centre on the back of success of Victoria and US interest; use to match fund LEP investment.
	Business space and accommodation review	30	To review the existing and potential future business space needs for key economic sectors identified in the EDS. It will include reviewing the potential in our town centres to support young enterprise through dedicated workspace provision.
Sub-total initial projects 2017/18		1,450	
	Internal capacity for up to 3 years	3,000	Up to £1m p.a. and subject to the requirements of the programme.
	Project Delivery Fund	5,550	Fund to support delivery of projects arising from the strategic work undertaken initially.
Total Funding		10,000	Subject to NHB and NNDR receipts

GENERAL FUND NEW BIDS 2017/18 - 2019/20

Priority 1 - To Do Business

Description	Strategic Theme / Priority	Revenue			Capital			Comments	Term
		17/18	18/19	19/20	17/18	18/19	19/20		
Work to bring the road at Hurricane Close and Swordfish Way up to adoptable standard as identified in civil engineer's report. Lead Director - Julie Slatter Portfolio Lead - Cllr C Lunn Net Cost of Bid	Fund from Capital Receipt for sale of Hurricane Close				325,000			If work not done SDC will be liable for any future maintenance work to keep carriageway up to standard	One-Off
		0	0	0	325,000	0	0		
Maintenance and improvement work to industrial units identified in stock condition survey Lead Director - Julie Slatter Portfolio Lead - Cllr C Lunn Net Cost of Bid	Fund from Asset Management Reserve				47,000			Not keeping units up to standard may reduce occupancy levels and reduce income	One-Off
		0	0	0	47,000	0	0		
Enhancement of Car Parks - Years 1 to 3 of a proposed 5 year programme. Lead Director - Julie Slatter Portfolio Lead - Cllr C Lunn Net Cost of Bid	Fund from Asset Management Reserve				300,000	300,000	300,000	Reduction in responsive repairs, increased economic activity and customer confidence and perception of the district. Costs are a 'worst case' and subject to an assessment of specific works required, may be revised downwards.	
		0	0	0	300,000	300,000	300,000		
Total Value of new Priority 1 Bids		0	0	0	672,000	300,000	300,000		

Priority 2 - To Enjoy Life

Description	Strategic Theme / Priority	Revenue			Capital			Comments	Term
		17/18	18/19	19/20	17/18	18/19	19/20		
To bring the changing accommodation at Denison Road back into use and replace the goal posts. Minor repairs at Portholme Road changing accommodation. Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid	To enjoy life, through more people taking part in physical activity and developing healthy behaviours Fund from Asset Management Reserve				30,000				One-Off
		0	0	0	30,000	0	0		
PLAN Selby - Planning Policy Team - A variety of evidence / support costs Lead Director - Dave Caulfield Portfolio Lead - Cllr J Mackman Net Cost of Bid	Fund from Local Plan Reserve	221,550						PLAN Selby is a statutory document. The government have a deadline for local authorities to get local plans in place by early 2017.	One-Off
		221,550	0	0	0	0	0		
A stock condition survey to gather dwelling stock modelling data and a health impact assessment for Selby district private sector stock, including detailed information on HMOs and Energy Efficiency data. Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid	Fund from Revenue	48,280						Not doing the survey will limit the councils ability to implement the Housing Strategy.	One-Off
		48,280	0	0	0	0	0		
Take down and rebuild Selby Park wall which is leaning and potentially unsafe. Replace Selby Park lights, which are failing and obsolete, with LED lights. Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid	Fund from Buildings Repairs Reserve				45,000			Potential for wall to collapse, lights are inefficient and unreliable.	One-Off
		0	0	0	45,000	0	0		
The Bus Station shelters are in disrepair creating the feeling of neglect and the lighting in the bus station is inadequate Lead Director - Julie Slatter Portfolio Lead - Cllr C Lunn Net Cost of Bid	Fund from Asset Management Reserve				53,000			Not doing the replacement and lighting enhancements will result in poor perceptions regarding safety, local economy and reputation of the council to deliver its corporate ambitions	One-Off
		0	0	0	53,000	0	0		
To provide a Repair Assistance Loan service to provide urgent house repairs to vulnerable households in the private sector, to continue to provide the same level of service. Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid	Fund from recycled capital receipts				30,000	30,000	30,000	Provides an essential safety net to vulnerable private sector residents.	One-Off
		0	0	0	30,000	30,000	30,000		
Enhanced funding for the Disabled Facilities Grant system (see approved bids). The grant has increased through the better care fund. The intention for 2017/18 is to still utilise capital receipts to remove the waiting list the Council has for adaptations. The capital receipt will not be required going forward as the level of grant if remains consistent will be sufficient to meet demand. Additional Grant Funding (over & above £155k) Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid	Saving to Capital receipts				191,958	46,958	46,958	Will allow the Council to increase capacity to reduce the DFG waiting list in Council properties.	Perm
					-191,958	-191,958	-191,958		
		0	0	0	0	-145,000	-145,000		
Edgerton Lodge - redevelopment options. Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid					TBC			Not maximising the income from existing estate asset. Loss of income. Options Paper to follow which will identify costs and funding source(s).	One-Off
		0	0	0	0	0	0		
Total Value of new Priority 2 Bids		269,830	0	0	158,000	-115,000	-115,000		

Delivering Great Value

Description	Strategic Theme / Priority	Revenue			Capital			Comments	Term
		17/18	18/19	19/20	17/18	18/19	19/20		
Housing Benefit Overpayment (HBO) - Additional resources within the Debt Control Team Lead Director - Julie Slatter Portfolio Lead - Cllr C Lunn Net Cost of Bid		27,280						If the post is not continued for 17/18, the risk is that the HBO debt will continue to grow and there is insufficient resources within the current Debt Control team to continue with the good work which has been started.	One-Off
	Fund from Revenue	27,280	0	0	0	0	0		
Asset Management System Replacement Lead Director - Julie Slatter Portfolio Lead - Cllr C Lunn Net Cost of Bid	Support Implementation	5,664	5,664	5,664	144,580			Current workarounds and manual systems risks failure to import accurate information to lettings or maintenance records which may impact adversely upon customer service, work plan quality, health & safety or organisational reputation	
	Fund from ICT Reserve / Revenue	70,712	5,664	5,664	144,580	0	0		
GIS system - bring up to date and enable it to be used robustly be service areas across the organisation Lead Director - Julie Slatter Portfolio Lead - Cllr C Lunn Net Cost of Bid		5,000	5,000	5,000	100,000			A robust GIS system would impact across the organisation and make huge efficiencies by creating capacity from current duplicated, complicated working practices	
	Fund from Revenue / ICT Reserve	5,000	5,000	5,000	100,000	0	0		
Web Chat - to help keep customers online using automated workflow and end to end fulfilment for a selection of services Lead Director - Julie Slatter Portfolio Lead - Cllr C Lunn Net Cost of Bid		4,000	4,000	4,000	10,000			Webchat is dependent on support from the Business Development Team for procurement and implementation. NYCC may be required for any development to implement the software onto the servers and network	
	Fund from Revenue / ICT Reserve	4,000	4,000	4,000	10,000	0	0		
Committee Management System for managing meeting documentation, Elected Member information, publication of meeting documentation and solution to paperless meetings with app for members tablets. Lead Director - Julie Slatter Portfolio Lead - Cllr C Lunn Net Cost of Bid					18,000			The risks of not introducing a Committee Management system will mean the continuation of the current way of working which is inefficient in terms of documentation publication on the website, lack of information regarding members and restricted tools in managing the decision making process.	One-Off
	Fund from ICT Reserve	0	0	0	18,000	0	0		
ICT Bids Renewal of desktop terminals ICT Infrastructure Lead Director - Julie Slatter Portfolio Lead - Cllr C Lunn Net Cost of Bid						36,000		If the terminals are not replaced the existing stock will become increasingly unreliable and out of date	One-Off
	Fund from ICT Reserve				40,000	71,500		Infrastructure costs including Storage Area Network & ports, Juniper Firewall, Exchange Licences, ESXI Hardware and Citrix Software Licences.	One-Off
		0	0	0	40,000	107,500	0		
Total Value of new Delivering Great Value Bids		106,992	14,664	14,664	312,580	107,500	0		
Total Value of new General Fund Bids		376,822	14,664	14,664	1,142,580	292,500	185,000		

Funding	17/18	18/19	19/20	17/18	18/19	19/20
Local Plan Reserve	221,550					
ICT Reserve	65,048			312,580	107,500	0
Capital Receipts saving					-145,000	-145,000
Capital Receipts				355,000	30,000	30,000
Asset Management Reserve				475,000	300,000	300,000
Revenue	90,224	14,664	14,664			
	376,822	14,664	14,664	1,142,580	292,500	185,000

HRA NEW BIDS 2017/18 - 2019/20

Priority 2 - To Enjoy Life

Description	Strategic Theme / Priority	Revenue			Capital			Comments	Term
		17/18	18/19	19/20	17/18	18/19	19/20		
Addition to preparing and cyclical repairs for works identified in stock condition surveys Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid	Maintain fabric of building				10,000	10,000	10,000	Not doing repairs will prevent painting. Not painting dwellings will result in failure of components and increase repair costs	Permanent
		0	0	0	10,000	10,000	10,000		
Footpath Repairs Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid					30,000			Failure to effectively repair will increase complaints and compensation claims and future insurance costs.	One-Off
		0	0	0	30,000	0	0		
Refurbishment of Laurie Backhouse Court lift - to bring up to standard and comply with new DDA legislation Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid					28,000			Lift will not meet legal requirements	One-Off
		0	0	0	28,000	0	0		
Estate Enhancements - to improve the public realm on our estates including the refurbishment of garages not part of housing development to enable letting. Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid					133,000	133,000	100,000	Perception of unmanaged estate creating a negative view of the neighbourhood	Fixed
		0	0	0	133,000	133,000	100,000		
Ousegate Lodge - refurbishment to enhance safety and meet the aims of the homelessness strategy Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid					60,000			Improve stock condition and safety.	One-Off
		0	0	0	60,000	0	0		
Roof replacements identified in stock condition surveys - 90 roofs in various locations. Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid							400,000	Reduction in responsive repairs	One-Off
		0	0	0	0	0	400,000		
Refurbish communal areas of St Wilfrids Court to include decorations and carpeting Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid							100,000	Not refurbishing communal areas will make accommodation less attractive, possibly resulting in under occupancy and loss of income	One-Off
		0	0	0	0	0	100,000		
Upgrade of Lifeline equipment and door entry system at St Wilfrids Court. Lead Director - Julie Slatter Portfolio Lead - Cllr R Musgrave Net Cost of Bid					13,000			Allows for Lifeline system to be integrated with the door control and fire alarm system, each system currently works independently and is at risk of failure due to age which then has an associated risk to the elderly and vulnerable residents.	One-Off
		0	0	0	13,000	0	0		
Total Value of new Priority 2 Bids		0	0	0	274,000	143,000	610,000		

Delivering Great Value

Description	Strategic Theme / Priority	Revenue			Capital			Comments	Term
		17/18	18/19	19/20	17/18	18/19	19/20		
Housing Management System Replacement - Bid in addition to £175K carried forward from 15/16 Capital Programme	Support	9,269	9,269	9,269	191,589			The current system will not be supported from April 2018 and so failure to replace the system will risk financial penalties for the organisation. The timeframe for decision making and project delivery must take into account the date for cessation of support	
Lead Director - Julie Slatter Portfolio Lead - Cllr C Lunn Net Cost of Bid	Implementation	65,049							
Total Value of new Delivering Great Value Bids		74,318	9,269	9,269	191,589	0	0		
		74,318	9,269	9,269	191,589	0	0		
Total Value of new HRA Bids		74,318	9,269	9,269	465,589	143,000	610,000		

Funding	17/18	18/19	19/20	17/18	18/19	19/20
Revenue	9,269	9,269	9,269			
ICT Reserve	65,049			191,589		
HRA Major Repairs Reserve				274,000	143,000	610,000
	74,318	9,269	9,269	465,589	143,000	610,000

REFRESHED/NEW SAVINGS IDEAS

Potential Saving	Year	Total £000's	GF £000's	HRA £000's	Comments	Delivery	Risk
Income Generation							
Pest Control	16/17	0	0	0	Introduce a charge for rat removal	Current contract expires 31/03/17 <i>Sponsor: Keith Cadman</i>	Low (if politically acceptable)
	17/18	15	15	0			
	18/19	15	15	0			
	19/20	15	15	0			
Income generation	16/17	0	0	0	Approx. 10% increase in income from fees and charges (excluding pest control above), including: Commercial estate; property maintenance trading; Improved income and debt collection across the HRA and General Fund. Note this is an increase in demand and/or new services not an increase in existing charges unless charges do not currently cover cost	A review of fees and charges is to be undertaken following the introduction of the new fees and Charges Policy. If up-front investment is required this could be funded from the Business Development Reserve <i>Sponsor: Stuart Robinson</i>	High
	17/18	0	0	0			
	18/19	0	0	0			
	19/20	185	185	0			
Transformation							
Process improvements and shift to on-line transactions through digital transformation	16/17	0	0	0	New housing and asset management systems £210k; Revenues and Benefits £25k; Licensing £25k; Democratic Services/Elections/Land Charges £25k	A corporate programme is considered to be the most appropriate way to deliver this transformation. Investment in ICT would be required and the replacement programme will enable this <i>Sponsor Julie Slatter</i>	Medium
	17/18	0	0	0			
	18/19	75	70	5			
	19/20	285	91	194			
Planning Service Review	16/17	0	0	0	Timing of savings tbc as part of action planning	Efficiencies to be implemented through the review action plan <i>Sponsor: James Cokeham</i>	Medium
	17/18	0	0	0			
	18/19	200	200	0			
	19/20	200	200	0			
Asset Rationalisation	16/17	0	0	0	Relocation of contact centre to Civic Centre following completion of extension £100k	Subject to negotiation <i>Sponsor: Julie Slatter</i>	Medium
	17/18	100	100	0			
	18/19	100	100	0			
	19/20	100	100	0			

Commissioning							
Commissioning – collaboration and shared services	16/17	0	0	0	Much has already been done to deliver savings through outsourcing and partnership working therefore this target reflects the potential for any remaining opportunities across all services: Comms and HR; Procurement/assets team; cleaning; community centres	This cross cutting saving is dependent upon opportunities identified through value for money work reviews. Up-front investment may be required to deliver on-going savings. Resources available in the Business Development Reserve. Individual projects are still to be determined <i>Sponsor: Julie Slatter</i>	High
	17/18	0	0	0			
	18/19	0	0	0			
	19/20	100	80	20			
Growth							
SDHT Loans	16/17	0	0	0	2% above investment returns	Subject to scheme viability and progress <i>Sponsor: Dave Caulfield</i>	High
	17/18	30	30	0			
	18/19	60	60	0			
	19/20	100	100	0			
Lending to other third parties	16/17	0	0	0	Subject to projects/initiatives flowing from the ED Strategy/P4G but for example a loans fund of say £1m could generate additional returns (say 4%) above the Council's average investment return	Lending could support house building and/or business growth. It would be subject to criteria and limits and provision for an element of default would be required <i>Sponsor: Dave Caulfield</i>	High
	17/18	0	0	0			
	18/19	0	0	0			
	19/20	40	40	0			
Programme for Growth – direct return on investments	16/17	0	0	0	Assuming direct investment of circa £5m a 5% return would achieve £250k p.a.	Subject to Programme for growth projects <i>Sponsor: Dave Caulfield</i>	High
	17/18	0	0	0			
	18/19	0	0	0			
	19/20	250	250	0			
Tax Base Growth	16/17	0	0	0	0.5% above standard 1% assumption	Subject to growth in property numbers – tax base refreshed annually. <i>Sponsor: Dave Caulfield</i>	Medium
	17/18	25	25	0			
	18/19	50	50	0			
	19/20	75	75	0			
Business Rates Growth	16/17	0	0	0	2% above MTFS assumption	Subject to growth in RV/Yield and BRR system. BRR income now below SDC's tariff which means gross yield would have to increase by around £5m before we see growth. Note this excludes Drax renewables windfall <i>Sponsor: Dave Caulfield</i>	High
	17/18	0	0	0			
	18/19	0	0	0			
	19/20	200	200	0			

Other							
PFI	16/17	60	60	0	£1.5m contribution to PFI reserve would negate need for on-going revenue contributions to the reserve and generate £60k saving p.a.	This is a technical accounting adjustment and subject to approval would be reflected in the accounts for 2016/17 <i>Sponsor: Karen Iveson</i>	Low
	17/18	60	60	0			
	18/19	60	60	0			
	19/20	60	60	0			
MRP	16/17	185	185	0	Would require £3.3m of reserves to be set aside to repay debt. However the cash would remain in the Council's cash balances until such time as the debt is repaid and would be available for investment in the meantime	This is a technical accounting adjustment and subject to approval would be reflected in the accounts for 2016/17 <i>Sponsor: Karen Iveson</i>	Low
	17/18	185	185	0			
	18/19	185	185	0			
	19/20	185	185	0			
Pension Fund Deficit	16/17	0	0	0	Explore potential to make upfront payments to the pension fund to reduce the on-going deficit. Annual upfront payments would achieve a discount of 2.2%; 3 years paid upfront would generate a 6.3% discount - awaiting legal advice from the Pension Fund. Deficit contribution is £560k in 17/18 - 6.3% discount = £35k split between GF and HRA	Subject to Pension Fund approval. <i>Sponsor: Karen Iveson</i>	Low
	17/18	35	25	10			
	18/19	35	25	10			
	19/20	35	25	10			
Total by 19/20		1,830	1,606	224			
50% confidence		915	803	112			
75% confidence		1,373	1,205	168			

Indicative Profile - GF

Potential Saving	Sponsor	2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's	Risk
Pest Control	KC	0	15	15	15	Low (if politically acceptable)
Income generation	SR	0	0	0	185	High
Process improvements /on-line transactions	JS	0	0	70	91	Medium
Planning service review	JC	0	0	200	200	Medium
Asset rationalisation	JS	0	100	100	100	Medium
Commissioning & collaboration	JS	0	0	0	80	High
New SDHT Loans	DC	0	30	60	100	High
Lending to third parties	DC	0	0	0	40	High
Programme for Growth	DC	0	0	0	250	High
Tax Base Growth	DC	0	25	50	75	Medium
Business Rates Growth	DC	0	0	0	200	High
PFI	KI	60	-60	60	60	Low
MRP	KI	185	185	185	185	Low
Pension Fund Deficit	KI	0	25	25	25	Low
Total		245	320	765	1,606	
50% confidence		123	160	383	803	
75% confidence		184	240	574	1,205	

Savings target forecast at £1.7m per MTF5

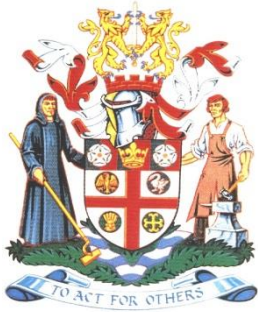
Indicative Profile - HRA

Potential Saving	Sponsor	2016/17 £000's	2017/18 £000's	2018/19 £000's	2019/20 £000's	Risk
Process improvements /on-line transactions	JS	0	0	5	194	Medium
Commissioning & collaboration	JS	0	0	0	20	High
Pension Fund Deficit	KI	0	10	10	10	Low
Total		0	10	15	224	
50% confidence		0	5	8	112	
75% confidence		0	8	11	168	

Savings target forecast at approx £200k

Description	Estimated Balance 31 March 17	Use	Transfers	Contribs	Estimated Balance 31 March 18	Use	Contribs	Estimated Balance 31 March 19	Use	Contribs	Estimated Balance 31 March 20
	£	£	£	£	£	£	£	£	£	£	£
Revenue Reserves											
General Fund											
Reserves to fund future commitments:											
PFI Scheme	2,344,660	- 410,230		344,794	2,279,224	- 418,430	349,163	2,209,957	- 427,000	352,269	2,135,226
ICT	736,852	- 601,588		191,000	326,264	- 171,775	191,000	345,489	- 150,000	191,000	386,489
Asset Management	517,801	- 477,940	228,682	182,270	450,813	- 319,700	182,570	313,683	- 452,000	182,570	44,253
Election	79,934			34,000	113,934		34,000	147,934	- 136,000	34,000	45,934
Open Space Maintenance	80,460		- 80,460		0			0			0
	3,759,708	- 1,489,758	148,222	752,064	3,170,236	- 909,905	756,733	3,017,064	- 1,165,000	759,839	2,611,903
Reserves to fund growth and improvement:											
Special Projects / Programme for Growth *	8,978,491	- 2,450,000		1,080,000	7,608,491		1,280,000	8,888,491		1,480,000	10,368,491
S106 Affordable Housing Commuted Sums	1,763,418	- 193,554		1,218,744	2,788,608		1,218,744	4,007,352		2,437,488	6,444,840
Discretionary Rate Relief Fund	168,492	- 100,000			68,492			68,492			68,492
NYCC Collaboration	50,000	- 50,000			-			-			-
Spend To Save (Business Development)	259,709	- 83,380			176,329	- 84,214		92,115			92,115
	11,220,110	- 2,876,934		2,298,744	10,641,920	- 84,214	2,498,744	13,056,450	-	3,917,488	16,973,938
Reserves to mitigate financial risk:											
Pensions Equalisation Reserve **	550,050			191,593	741,643		191,593	933,236		191,593	1,124,829
NDR Equalisation ***	3,000,000				3,000,000			3,000,000			3,000,000
Local Plan	500,231	- 221,550		50,000	328,681		50,000	378,681		50,000	428,681
Contingency	497,600				497,600			497,600			497,600
General Fund	1,648,222		- 148,222		1,500,000			1,500,000			1,500,000
	6,196,103	- 221,550	- 148,222	241,593	6,067,924	-	241,593	6,309,517	-	241,593	6,551,110
Total GF Revenue reserves	21,175,921	- 4,588,242	-	3,292,401	19,880,080	- 994,119	3,497,070	22,383,031	- 1,165,000	4,918,920	26,136,951
HRA											
HRA Unallocated Balance	1,993,207	- 160,000			1,833,207			1,833,207			1,833,207
Major Repairs Reserve - Capital Programme	4,447,141	- 2,184,000		3,238,110	5,501,251	- 2,213,000	3,056,942	6,345,193	- 2,450,000	2,829,217	6,724,410
Sub Total	6,440,348	- 2,344,000	-	3,238,110	7,334,458	- 2,213,000	3,056,942	8,178,400	- 2,450,000	2,829,217	8,557,617
Total Revenue Reserves	27,616,269	- 6,932,242	-	6,530,511	27,214,538	- 3,207,119	6,554,012	30,561,431	- 3,615,000	7,748,137	34,694,568
Capital Reserves											
RTB Capital Receipts ****	2,839,279	- 500,000		500,000	2,839,279	- 175,000	500,000	3,164,279	- 175,000	500,000	3,489,279
Other Capital Receipts ****	720,636				720,636			720,636			720,636
Total GF Capital Receipts	3,559,915	- 500,000	-	500,000	3,559,915	- 175,000	500,000	3,884,915	- 175,000	500,000	4,209,915

Selby District Council



Minutes

Executive

Venue:	Committee Room, Civic Centre, Selby
Date:	Thursday 1 December 2016
Time:	4pm
Present:	Councillors M Crane (Chair), J Mackman, C Lunn, C Metcalfe and R Musgrave.
Officers present:	Janet Waggott - Chief Executive, Karen Iveson - Chief Finance Officer (s151), Dave Caulfield – Director of Economic Regeneration and Place, Julie Slatter – Director of Corporate Services and Commissioning Gillian Marshall – Solicitor to the Council, Stuart Robinson – Head of Business Development and Improvement (for minute item 47), Mike James - Lead Officer, Communications and Palbinder Mann - Democratic Services Manager.
Public:	0
Press:	1

NOTE: Only minute number 48 to 50 are subject to call-in arrangements. The deadline for call-in is 5pm on Tuesday 13 December 2016. Decisions not called in may be implemented from Wednesday 14 December 2016.

The Chair announced that there would be an additional item considered which was not listed on the agenda relating to the approval of a funding package to enable Selby and District Housing Trust to purchase properties in Selby for us as affordable housing. The Chair explained that the report had been made available and published on the Council's website however the appendix to the report was considered private and confidential and therefore if any discussion took place on the appendix, the Executive would move into private session.

44. APOLOGIES FOR ABSENCE

There were no apologies for absence.

45. MINUTES

The Executive considered the minutes from the meeting held on 3 November 2016.

RESOLVED:

To approve the minutes of the meeting held on 3 November 2016 for signature by the Chair.

46. DISCLOSURES OF INTEREST

Councillor Mackman declared a none pecuniary 'other' interest in the additional item added to the agenda relating to the approval of a funding package to enable Selby and District Housing Trust to purchase properties in Selby for us as affordable housing as Chairman of the Selby and District Housing Trust. Councillor Mackman added that he had been advised by the Monitoring Officer that he could remain in the room and vote on the item however although he would be involved in the discussion, he would not take part in the vote.

47. CORPORATE PERFORMANCE REPORT – QUARTER 2 - 2016/17 (JULY TO SEPTEMBER)

Councillor Crane, Leader of the Council presented a report which provided a progress update on the delivery of the Council's Corporate Plan 2015-20 as measured by a combination of: progress against priority projects/high level actions; and performance against KPIs.

Discussion took place on the following areas of the report:

- It was stated that there had been a recent press article raising concerns about the high levels of child obesity in the district. It was explained that despite the figures Selby was still below the national average and it was hoped that the

investment in the new leisure centre and Summit Indoor Adventure would help reduce the figures. It was added that work was needed to target parents to assist in improving the figures.

- With regard to the performance indicator relating to the percentage of the working age population in employment, Selby College had the highest figures in the country for retraining and assisting individuals back into employment.
- In response to a query relating to Olympia Park, the Director for Economic Regeneration and Place explained that discussions were taking place with both Local Enterprise Partnerships with regard to the site and it was hoped to unlock investment for the site going forward.
- In response to a query regarding empty homes and in particular the empty homes strategy, the Director of Corporate Services and Commissioning explained that there would be a resource in the new organisational structure for empty homes and it was agreed further details of the plans to refresh the current strategy would be emailed to the Executive.
- A query was raised around the figure for the performance indicator relating to council tax debt recovery. It was explained that the Council's target was to achieve 98.8% of collections and that the Council incurred further costs in pursuing debts above this figure. It was also noted that resources had been put into this service to ensure collection levels met target.
- The Leader also informed the Executive that the Marketing and Communications team had been announced as the winner of a national award for which they had been shortlisted as referenced in the report. The Executive congratulated the team.

RESOLVED:

To approve the report.

REASON FOR THE DECISION

The reporting of performance data enables the Council to demonstrate progress on delivering the Corporate Plan Priorities to make Selby District a great place.

Executive
1 December 2016

**48. DRAFT REVENUE BUDGET AND CAPITAL PROGRAMME
2016/17 AND MEDIUM TERM FINANCIAL PLAN**

Councillor Lunn, Lead Executive Member for Finance and Resources presented the report on the draft revenue budget, capital programmes and Programme for Growth for 2017/18 to 2019/20.

It was highlighted that the title in the report should state 2017/18 rather than 2016/17.

The Lead Executive Member for Finance and Resources explained that a £4.1m shortfall was forecast in the General Fund over the next three years as reductions in central government funding continued.

The Lead Executive Member for Finance and Resources explained that in accordance with the approved Medium Term Financial Strategy (MTFS), the budget sought to strike a careful balance between savings and investment - applying 'one-off' cash windfalls to support the budget over the next three years whilst savings were delivered and there was investment in housing and business growth to generate more sustainable income.

The Executive were informed that the the draft budget included a refreshed savings plan, set out areas of growth and proposals for the Programme for Growth.

It was noted that the draft budget included a £5 per annum rise in Band D Council tax which equated to around 10p a week, and was in line with Government assumptions.

Discussion took place around the savings proposals. The Chief Finance Officer explained that a robust approach had been taken when compiling the savings plan to ensure it was realistic and a level of non-achievement had been provided for which meant that additional savings would need to be identified. The Executive were informed that as part of the budget consultation, two Councillor workshops had been arranged to help identify further options for savings.

The Executive also discussed the importance of investment in economic growth as part of their plans as growth in the council tax base and business rates would in turn help to close the funding gap.

RESOLVED:

Executive
1 December 2016

- i) **To approve the draft budgets, bids and savings for public consultation and submitted to Policy Review for comments.**
- ii) **To invite options for additional savings as part of the consultation.**

REASON FOR THE DECISION

To enable the views of the public and Policy Review Committee members to gathered through consultation.

49. REVISION TO TAXI LICENSING POLICY

Councillor Richard Musgrave, Lead Executive Member for Housing, Leisure, Health and Culture presented the report on the options for the Council's Taxi Licensing Policy following the end of the Driver and Vehicle Standards Agency (DVSA) test, currently a requirement of this Policy.

In response to a query on whether this applied to Hackney Carriage or Private Hire vehicles, the Solicitor to the Council explained that currently there were no wheelchair accessible private hire vehicles licensed by the Council and therefore the requirement for a wheelchair test for drivers would not apply to them.

RESOLVED:

- i) **To authorise the Solicitor to the Council to amend the taxi licensing policy to remove references to the DVSA test and replace it with a requirement to pass a specialist taxi drivers test administered by a provider on the approved list.**
- ii) **To add the following companies to the initial approved list : Blue Lamp Trust, Green Penny, Elite Driver Training (Diamond), AA DriveTech, ROSPA, Institute of Advanced Motorists, Driving Instructors Association.**

REASON FOR THE DECISION

To ensure potential applicants can meet the requirements attached to an application for a taxi licence.

Executive
1 December 2016

50. APPROVAL OF A FUNDING PACKAGE TO ENABLE SELBY AND DISTRICT HOUSING TRUST (SDHT) TO PURCHASE PROPERTIES IN SELBY FOR USE AS AFFORDABLE HOUSING

It was noted that this report has been added to the agenda after publication as it was considered urgent. The report outlined that the offer to purchase the properties was time limited and it was also noted that initial discussions with SDHT representatives suggested that the acquisition would potentially be of interest but it was not possible to consult with the SDHT Board and complete the financial modelling to reach a view of the feasibility of the proposals prior to the publication deadline.

The Chair reminded the Executive that any discussion on the appendix to the report would have to take place under private session as it was exempt information relating to the financial or business affairs of any person under paragraph 10.3 of the Access to Information Procedure Rules.

Councillor Lunn, Lead Executive Member for Finance and Resources presented the report on whether Selby District Council should work with Selby District Housing Trust (SDHT) to facilitate the purchase of four properties at Bridge Wharf, Ousegate, Selby and provide funding by way of a loan and potentially a grant.

The Lead Executive Member for Finance and Resources explained that an opportunity had arisen to purchase four properties located in Bridge Wharf, Ousegate. It was noted that there was seven properties located in the area. In response to a query on whether the other three properties had been sold or were for sale, the Director for Economic Regeneration and Place explained that they had been sold subject to contract. The Executive discussed the possibility of acquiring the additional properties should those sales not proceed.

The Executive agreed to move into private session to discuss the appendix to the report as the public interest lay in keeping the information contained in the appendix confidential to ensure that the negotiating position of the parties was maximised.

RESOLVED:

That, in accordance with Section 100(A) (4) of the Local Government Act 1972, in view of the nature of the business to be transacted the meeting be not open to the press and public during discussion of the following items as there will be disclosure of exempt information as described in

paragraph 10.3 of schedule 12A to the Local Government Act 1972 as amended.

Discussion took place on the financial modelling contained in the appendix.

It was agreed to amend the resolutions as follows:

- Remove the number four from resolution one to allow the additional properties to be purchased subject to the same conditions should they become available.
- Include the words 'subject to meeting the Council's viability threshold in resolution three.
- To replace Selby and District Housing Trust with Selby and District Housing Trust Board in resolution two

RESOLVED:

- i) That subject to Selby and District Housing Trust wishing to acquire the properties and appropriate due diligence, officers are authorised to work with SDHT to negotiate and facilitate the purchase of properties (and adjoining land) at Bridge Wharf Ousegate Selby;**
- ii) To offer a funding package (loan and grant), subject to contract to Selby and District Housing Trust Board to facilitate the purchase of the units and the land for use as affordable housing with the funding package secured on the property.**
- iii) To delegate to the Chief Finance Officer in consultation with the Executive Councillor for Finance and Resources and the Solicitor to the Council final approval of the terms and conditions of the funding package subject to meeting the Council's viability threshold (including a cap on grant funding of £50k per unit).**

REASON FOR THE DECISION

To facilitate the delivery of additional units of affordable housing within Selby town.

Executive
1 December 2016

The meeting closed at 5.15pm

Executive
1 December 2016

Policy Review Committee Work Programme 2016/17

Date of Meeting	Topic	Action Required
13 September 2016	Car Park Strategy	To provide an opportunity for the committee to discuss and comment on the draft strategy as part of the consultation process.
	Development of a revised Corporate Complaints Policy	To consider the development of a revised Corporate Complaints Policy.
15 November 2016	Charitable Collections Policy	To provide an opportunity for the Committee to discuss and comment on the draft policy as part of the consultation process.
	Corporate Complaints Policy	To consider a report regarding the Corporate Complaints Policy.
	PLAN Selby	To feed into the PLAN Selby consultation process.
	Taxi Driver Licensing	To consider a change in the Taxi Driver licence policy.
17 January 2017	Draft Budget and Medium Term Financial Plan	To consider the Executive's proposals for revenue budgets and the capital programme for 2016/2017.
14 March 2017	Review Parks Byelaws (The Regulation of Pleasure Grounds).	To review Parks Byelaws.
	Gambling Policy	To review the council's Gambling Policy.
18 April 2017	Policy Review Annual Report	To provide comments on the Policy Review Annual Report.

The following dates are also in the Democratic Services calendar for provisional meetings if required:

- 25 October 2016
- 15 November 2016
- 14 March 2017

Selby District Council



Forward Plan of Key Decisions - Incorporating the Private Executive Meeting Notice and the Notice of Intent to make a Key Decision

Executive Members	Name	Contact Details
Leader of the Council and Lead Member for Strategic Matters, External Relations and Partnerships	Councillor Mark Crane	mcrane@selby.gov.uk
Deputy Leader of the Council and Lead Member for Place Shaping	Councillor John Mackman	jmackman@selby.gov.uk
Lead Member for Finance and Resources	Councillor Cliff Lunn	clunn@selby.gov.uk
Lead Member for Housing, Leisure, Health and Culture	Councillor Richard Musgrave	rmusgrave@selby.gov.uk
Lead Member for Communities and Economic Development	Councillor Chris Metcalfe	cmetcalfe@selby.gov.uk

February 2017 to May 2017

Published on 3 January 2017

Definition of Key Decisions

In accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, this document serves as Selby District Council's notification of key decisions and private items. There is a legal requirement for local authorities to publish a notice setting out the key decisions and decisions which may be taken in private 28 clear days before such decisions are taken.

It contains details of decisions for the next four months and is supplemented by the publication of the agenda 5 clear working days before the meeting. It will be updated and published at the end of each month. All items listed on the attached Plan are key decisions and those which are private items are outlined as such.

A Key Decision is any decision which is financially significant for the service or function concerned because it relates to expenditure or savings of more than £150,000 or which will have a significant impact on people who live and work in an area covering two or more district wards.

If you would like further information on any of the items shown in this forward plan please contact the respective officer(s) for each item.

To make your views known on any of the items you may contact the Councillors shown; alternatively you may contact the officer(s) shown and he/she will ensure that a written note of your views is presented to the decision-maker before a decision is taken.

All meetings* at which key decisions will be considered are open to the public, unless the subject matter is such that Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 allows the matter to be considered in private. For information about attending meetings or for a copy of the Forward Plan, please contact Palbinder Mann, Democratic Services Manager on 01757 292207 or pmann@selby.gov.uk. A copy is also available at the Council's website, www.selby.gov.uk

In relation to **private meetings**, the reason an item is expected to be covered in private will be identified in accordance with the exempt information categories which are set out in Part 1 of Schedule 12A of the Local Government Act 1972 as amended):

Paragraph	Category/explanation
1	Information relating to any individual.
2	Information which is likely to reveal the identity of an individual.
3	Information relating to the financial or business affairs of any particular person. (Including the authority holding that information)
4	Information relating to any consultations or negotiations or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6	Information which reveals that the authority proposes – a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment.
7	Information relating to any action taken or to be taken in connection with the prevention, investigation of prosecution of crime.

The document sets out the items which are to be covered in private at the below meetings. Any representations as to why the item should not be covered in private should be sent to Palbinder Mann, Democratic Services Manager on 01757 292207 or pmann@selby.gov.uk.

The Council will publish a further notice 5 clear days before the relevant meeting which will give the Council's response to any such representations.

Important Note

This document sets out the Council's intentions as to future decisions as at the date of publication. However, if circumstances change, the Council reserves the right to publish an updated version of this document and/or rely on the provisions in the regulations as to urgent decisions.

Likely Date of Decision	Decision Maker	Title of Decision/Item	Description of Decision	Public/Private	Lead Councillor	Lead Officer/Report Author
01-Feb-17	Executive	3rd Interim Budget Exceptions report	To monitor major revenue and capital budget exceptions and agree remedial action where necessary	Public	Cllr Cliff Lunn E-mail: clunn@selby.gov.uk	Karen Iveson, Chief Finance Officer E-mail: kiveson@selby.gov.uk Tel: 01757 292056
01-Feb-17	Executive	3rd Interim Treasury Management report	To monitor progress against the Treasury Management Strategy	Public	Cllr Cliff Lunn E-mail: clunn@selby.gov.uk	Karen Iveson, Chief Finance Officer E-mail: kiveson@selby.gov.uk Tel: 01757 292056
01-Feb-17	Executive	Treasury Management Strategy	To consider the statutory annual Treasury Management, Investment management and Minimum Revenue Provision (MRP) policy and Prudential Indicators	Public	Cllr Cliff Lunn E-mail: clunn@selby.gov.uk	Karen Iveson, Chief Finance Officer E-mail: kiveson@selby.gov.uk Tel: 01757 292056

Likely Date of Decision	Decision Maker	Title of Decision/Item	Description of Decision	Public/Private	Lead Councillor	Lead Officer/Report Author
01-Feb-17	Executive	Housing Development Programme – Redevelopment at Edgerton Lodge	To approve the outline business case for the redevelopment of the former hostel and grounds at Edgerton Lodge in Tadcaster following an options appraisal of the site	Public	Cllr Richard Musgrave E-mail: rmusgrave@selby.gov.uk	Dave Caulfield, Director of Economic Regeneration and Place E-mail: dcaulfield.selby.gov.uk Tel: 01757 292073 June Rothwell, Head of Operational Services (Access Selby) E-mail: jrothwell@selby.gov.uk Tel: 01757 292103 Sally Rawlings, Housing Development Manager E-mail: srawlings@selby.gov.uk Tel: 01757 292237
01-Feb-17	Executive	Housing Development Programme - Landing Lane Riccall	Agree the final housing mix for this site	Public/Private - Part of this item will be considered in private as it relates to confidential cost estimates. The public interest lies in taking this information in private as these costings are commercially sensitive and to ensure any future tenders deliver best value	Cllr Richard Musgrave E-mail: rmusgrave@selby.gov.uk	James Cokeham, Head of Strategic Planning, Policy and Economic Development E-mail: jcokeham@selby.gov.uk Tel: 01757 292118 Sally Rawlings, Housing Development Manager E-mail: srawlings@selby.gov.uk Tel: 01757 292237

Likely Date of Decision	Decision Maker	Title of Decision/Item	Description of Decision	Public/Private	Lead Councillor	Lead Officer/Report Author
01-Feb-17	Executive	Medium Term Financial Plan	To set out final proposals for revenue budgets and the capital programme for the period 2017/18 to 2019/20 following scrutiny and consultation with key stakeholders To consider and make recommendations to full Council on Council Tax levels for the coming financial year	Public	Cllr Cliff Lunn E-mail: clunn@selby.gov.uk	Karen Iveson, Chief Finance Officer E-mail: kiveson@selby.gov.uk Tel: 01757 292056
02-Mar-17	Executive	Adoption of the Economic Development Strategy	To approve and adopt the Economic Development Strategy	Public	Cllr Chris Metcalfe E-mail: cmetcalfe@selby.gov.uk	Dave Caulfield, Director of Economic Regeneration and Place E-mail: dcaulfield.selby.gov.uk Tel: 01757 292073 James Cokeham, Head of Strategic Planning, Policy and Economic Development E-mail: jcokeham@selby.gov.uk Tel: 01757 292118

Likely Date of Decision	Decision Maker	Title of Decision/Item	Description of Decision	Public/Private	Lead Councillor	Lead Officer/Report Author
02-Mar-17	Executive	Housing Management System Replacement	To approve the procurement of a replacement Housing Management system	Private - This item will be considered in private as it relates to confidential cost estimates. The public interest lies in taking this information in private as these costings are commercially sensitive and to ensure any future tenders deliver best value.	Cllr Cliff Lunn E-mail: clunn@selby.gov.uk	June Rothwell, Head of Operational Services (Access Selby) E-mail: jrothwell@selby.gov.uk Tel: 01757 292103
02-Mar-17	Executive	Car Park Tariffs	To decide Car Park Tariffs	Public	Cllr Chris Metcalfe E-mail: cmetcalfe@selby.gov.uk	June Rothwell, Head of Operational Services (Access Selby) E-mail: jrothwell@selby.gov.uk Tel: 01757 292103 Drew Fussey, Business Development Officer E-mail: dfussey@selby.gov.uk Tel: 01757 292151

Likely Date of Decision	Decision Maker	Title of Decision/Item	Description of Decision	Public/Private	Lead Councillor	Lead Officer/Report Author
02-Mar-17	Executive	Housing Development Programme - phase 2	Approval of a re-configured phase 2 following the review of the Housing Development programme	Public	Cllr Richard Musgrave E-mail: rmusgrave@selby.gov.uk	Dave Caulfield, Director of Economic Regeneration and Place E-mail: dcaulfield.selby.gov.uk Tel: 01757 292073 Sally Rawlings, Housing Development Manager E-mail: srawlings@selby.gov.uk Tel: 01757 292237
02-Mar-17	Executive	Car Park Strategy 2017-2020	To approve the Car Park Strategy following public consultation	Public	Cllr Chris Metcalfe E-mail: cmetcalfe@selby.gov.uk	Dave Caulfield, Director of Economic Regeneration and Place E-mail: dcaulfield.selby.gov.uk Tel: 01757 292073 Michelle Dinsdale, Senior Policy Officer E-mail: mdinsdale@selby.gov.uk Tel: 01757 292041 Chris Watson E-mail: cwatson@selby.gov.uk Tel: 01757 292233

Likely Date of Decision	Decision Maker	Title of Decision/Item	Description of Decision	Public/Private	Lead Councillor	Lead Officer/Report Author
06-Apr-17	Executive	Housing redevelopment - Byram Park Road Flats/Woodlea	To approve the contract award for the new build scheme on this site	Public/Private - Part of this item will be considered in private as it relates to confidential cost estimates. The public interest lies in taking this information in private as these costings are commercially sensitive and to ensure any future tenders deliver best value	Cllr Richard Musgrave E-mail: rmusgrave@selby.gov.uk	Dave Caulfield, Director of Economic Regeneration and Place E-mail: dcaulfield.selby.gov.uk Tel: 01757 292073 Sally Rawlings, Housing Development Manager E-mail: srawlings@selby.gov.uk Tel: 01757 292237

Likely Date of Decision	Decision Maker	Title of Decision/Item	Description of Decision	Public/Private	Lead Councillor	Lead Officer/Report Author
06-Apr-17	Executive	Housing Development Programme - Landing Lane Riccall	Approval of loan and grant (and land transfer) to Selby & District Housing Trust for the redevelopment of the garage site at Landing Lane, Riccall for affordable housing	Public/Private - Part of this item will be considered in private as it relates to confidential cost estimates. The public interest lies in taking this information in private as these costings are commercially sensitive and to ensure any future tenders deliver best value	Cllr Richard Musgrave E-mail: rmusgrave@selby.gov.uk	Dave Caulfield, Director of Economic Regeneration and Place E-mail: dcaulfield.selby.gov.uk Tel: 01757 292073 Sally Rawlings, Housing Development Manager E-mail: srawlings@selby.gov.uk Tel: 01757 292237